



Terms of References - PhD COURSES

1. Background and rationale

Development and implementation of PhD courses has been identified as one of the key institutional capacity building activities within the first phase of the BSU Platform on Environment and Climate.

2. Objective

Announced PhD course developed and implemented by a team of Danish and South partner lecturers at appropriate academic level and applying adequate learning technique, in doing so the South partner has been capacitated to revise and implement subsequent courses.

3. Specific activities

The task will include, but may not necessarily be limited to the following activities:

- Mutually plan timing, roles and responsibilities;
- Discuss and agree on announcement and timing of the course;
- Assist in designing the PhD course scientific contents (curriculum) and describing learning outcomes;
- Assist in the assignment of adequate teaching methods for the various parts of the curriculum and adequate means of course evaluation;
- Participate in implementing the PhD course;
- Assist in evaluating the course and give recommendations for future improvements;
- Deliver an activity completion report(template enclosed) including recommendations for involved staff, the Partner University and for BSUEC.

4. Deliverables/means of verification

- No. of relevant scientific staff of the Partner University capacitated in running the announced PhD course
- No. PhD courses conducted
- No. of students completed the PhD course
- Ensure that the assignment is completed before July 2013.

5. Duration

The assignment is expected to have a two months duration, of which one month is reimbursed by BSUEC and one is in-kind co-financing by the Danish host university. The staff member is expected to spend up to 14 days at the Partner University. The assignment must be completed before July 1st 2013.

6. Remuneration

Payment from BSUEC to the institution will be made upon completion of the activity based on an invoice and the activity completion report. Salary and travel costs are based on actual cost level. The assignment attracts a 20% administrative overhead with reference to the agreement between the Ministry of Foreign Affairs and Universities Denmark.