



## APPENDIX 3

### Activity Completion Report<sup>1</sup>

<b>ACTIVITY FACTS</b>		
<b>Name of Platform</b>	<b>ENVIRONMENT &amp; CLIMATE</b>	
<b>African Partner Institution</b>	<b>Sokoine University of Agriculture (SUA)</b>	
<b>Activity name</b>	<b>ASSIGNMENT 1 - PHD COURSES</b>	
<b>Main responsible resource person(s) for activity from Danish university and African partner institution<sup>2</sup></b>	<b>Dennis Trolle (AU, Bioscience) Hans Thodsen (AU, Bioscience) Reuben Mwamakimullah (Faculty of Forestry, SUA)</b>	
<b>Start and end of implementation (dd/mm/yy)</b>	<b>Start: departure from DK: 17 Oct 2012 End: departure from Tanzania: 28 Oct 2012</b>	
<b>BUDGET DETAILS</b>		
<b>Original Budget (DKK)</b>	North: 94.370 DKK	
<b>Actual expenses (DKK)<sup>3</sup></b>	North: 92.728 DKK	
<b>ACTIVITY DESCRIPTION</b>		
<b>Brief description of planned activity</b>	Purpose	<b>Ph.D. course on: Simulation modeling in the environmental sciences</b>
	Content	<b>A combination of lectures and hands-on computer exercises</b>
	Contribution to research capacity building	<b>Enabling students and staff at SUA to continue research within large scale eco-hydrological modelling (e.g., simulation software used during course was free, open source, and operational on several computers at completion of the Ph.D. course)</b>
	Indicators	
	Other relevant details/comments	
<b>Number of participants</b>	Target	<b>15-20</b>
	Result	<b>18 Participants were rewarded certificates</b>
<b>Describe/explain deviations from planned activity (timing, number of participants, content of activity, etc.)</b>	<b>There were no significant deviations from planned activity</b>	
<b>Main lessons learned (list 3-5 issues)</b>	<b>1. It is a good idea to arrive 2-3 days in advance of the activity to ensure that course equipment is operational (which we also did)</b> <b>2. The students enjoyed the combination of lectures and</b>	



	<p>hands-on exercises, but especially the hands-on part received good feedback</p> <p><b>3. Administering technical courses need basic infrastructures installed in south universities (both hard and software) especially when a larger number of students is involved. For example, the SUA GIS lab needed some minor renovations (cable systems, computer maintenance etc.).</b></p> <p><b>4. GIS background could be provided to students to enable them having a wider aspects of modeling and simulation</b></p>
<b>Suggestions for follow up activities</b>	<p><b>1. Start of Ph.D. projects, with the main activity and supervision from SUA, but with co-supervision from DK</b></p> <p><b>2. Additional Ph.D. courses or workshops</b></p> <p><b>3. Need to have a follow up training on simulation in BSU phase II (advanced course with more hands-on exercises to work on a practical Tanzanian project)</b></p>

<b>Unit</b>	<b>(DKK)</b>	<b>South</b>		<b>North</b>	
		<b>Budget<sup>4</sup></b>	<b>Actual</b>	<b>Budget<sup>4</sup></b>	<b>Actual</b>
Salaries and emoluments		10.000		58.000	56.434
Taximeter/educational grants				0	0
Expenses for trips abroad and fieldwork				26.370	33.860
Project and research equipment					0
Project and research materials		10.000		10.000	2.434
Publication, dissemination and communication					0
<b>TOTAL</b>		<b>20.000</b>		<b>94.370</b>	<b>92.728</b>

**Where relevant please enclose:**

- a) List of participants/attendance register
- b) List of materials (Means of Verification)<sup>5</sup>

<b>NAME</b>	<b>CONTACT DETAILS<sup>6</sup></b>	<b>SIGNATURE</b>
<b>DENNIS TROLLE</b>	<b>DTR@DMU.DK</b>	
<b>REUBEN MWAMAKIMBULLAH</b>	<b>MWAMA60@YAHOO.COM</b>	

<sup>1</sup> Must be filled and submitted to Platform Secretariat (sla@dmu.dk) (and other designated staff as outlined in agreement to the assignment) no later than 2 weeks upon completion of activity.

<sup>2</sup> All responsible parties must sign Activity Completion Report before submission.

<sup>3</sup> If actual expenses (per budget line) deviate from original budget, this must be thoroughly explained and approval from Platform Secretariat attached to the Activity Completion Report.

<sup>4</sup> For budget expenses, see Inception Report (Annexes).

<sup>5</sup> (Scanned) copy of all written output converted to a single pdf (e.g. Power Point presentations, course materials, list of reading materials, course curriculum, etc.)

<sup>6</sup> Minimum e-mail address and phone number for all signatories.